

**MINUTES OF THE MEETING OF BURTON LATIMER TOWN COUNCIL
HELD AT BURTON LATIMER CIVIC CENTRE ON 07 AUGUST 2018**

Present: Town Councillors: F. Macdonald (Chair), J. Davies (Deputy Chair), M. Brereton, J. Currall, C. Groome, R. Groome, D. Miles-Zanger, N. Padget, S. Watts

County Councillor: C. Smith-Haynes

Police: None

Members of the Public: 4 no.

Public Forum:

J. Baynham (Church Street resident's spokesperson - traffic issues)

JB informed Cllrs of what transpired at the meeting recently called by local residents on traffic issues in BL Cllrs representing NCC attended. General outcomes were disappointing ("a lot of negativity"), traffic survey - Cllrs suggested residents should do it themselves, confusion about s. 106 Monies, JB has found a website that does traffic surveys and – JB to follow up along with potential for windfarm funding.

KBC's proposed BL car park works (Churchill Way) – some confusion about this, JB has feedback to KBC, Clerk to be sent copy of the comments.

I Murphy

Raised query about s. 106 Monies, including when they are received and for what projects/purpose.

Cllr Macdonald responded to the query.

08/18/01 Apologies (absence)

Cllr Jerram (illness) - Cllr R. Groome proposed that the absence be approved, seconded by Cllr Macdonald. **Resolved:** unanimously that the proposal be approved.

Cllr Roche (illness) - Cllr Davies proposed that the absence be approved, seconded by Cllr Brereton. **Resolved:** unanimously that the proposal be approved.

08/18/02 Declarations of Interest

None.

08/18/03 Resolution: Approval of Minutes of the Town Council Meeting of 03 July 2018

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Cllr C. Groome proposed that the above Resolution be approved, seconded by Cllr Miles-Zanger. Vote: For proposal: 8, Abstentions: 1. **Resolved:** that the proposal be approved. The Action Tracker was also updated.

08/18/04 Police Matters

None (no police presence).

08/18/05 Town Mayor's Report (Cllr Macdonald)

Noted. Cllr Currall declared an interest (Governor of Latimer Arts College). Cllr Macdonald proposed that the Town Council sponsor Latimer Arts College for £250 for one of the student awards next year, seconded by Cllr C. Groome. **Resolved:** unanimously that the proposal be approved. Agreed that the details of the award needs some thought before confirming it to Latimer Arts College.

08/18/06 Borough Council Matters of Interest

Reports were noted and included in the 'Reports to Council'.

08/18/07 County Council Matters of Interest Report (Cllr C. Smith-Haynes)

Report noted and included in the 'Reports to Council'.

08/18/08 Town Councillor Reports

Reports noted and included in the 'Reports to Council'.

08/18/09 Reports from Representatives on Outside Bodies

None.

08/18/10 Policies & Priorities

10.1 Resolution: Approval of Planning Committee Minutes 26 July 2018

Cllr Davies proposed that the above Resolution be approved, seconded by Cllr Macdonald. For the proposal: 8, Abstentions: 1. **Resolved:** that the proposal be approved. Cllr Padget expressed surprise that the response to planning application KET2018/0362 (construction of seven bungalows 23 Regent Road) did not include comments on increased vehicles/access/parking. Cllr Macdonald stated that the Planning Committee had discussed these matters and did not have concerns.

Following the developers' consultants (Carter Jonas/Hallam Land Management) presentation to Planning Committee regarding the proposed development at land

south of Higham Road (no planning application yet submitted to KBC/BLTC under the formal consultation process) as set out in the Planning Minutes referred to above and the subsequent bundle of information submitted by the consultants to KBC in support of their forthcoming application (bundle copied to BLTC and distributed to all Town Cllrs in advance of this evening's meeting) and inform KBC 's consideration of including the land south of Higham Road for development within KBC's Site Specific Part 2 Local Plan (currently under review).

The purpose of the consultants sending BLTC a copy of their representations to KBC was to enable the Town Council to decide if it wanted to make any representations to KBC on the emerging Part 2 Local Plan, with specific reference to the benefits to Burton Latimer to be derived from development of the land south of Higham Road.

Cllr Macdonald reminded Cllrs that potential benefits to BL, as stated by Carter Jonas/Hallam Land Management, included land made available for expanding BL's Health Centre and contributions towards highways-related improvements that could result in the re-routing of HGVs from Higham Road and Finedon Road.

Following discussions around the significant development that has already taken place in Burton Latimer, Cllr Padget proposed that Burton Latimer Town Council does not wish to make representation to KBC concerning this potential development, as it does not see any consequential benefits to the community of Burton Latimer, seconded by Cllr Watts. **Resolved:** unanimously that the proposal be approved. Agreed that a letter (3DR) be sent to Simon Richardson, KBC (cc Paul Benton, Carter Jonas) advising that BLTC will not be making representations to KBC for the above development to be included in KBC's Site Specific Part 2 Local Plan.

Additionally, Cllr R. Groome proposed that a letter (3DR) be sent to KBC stating the Town Council's objection to 'Land west of Kettering Road, BL (22 dwellings)' having been incorporated within Part 2 of KBC's Local Plan, seconded by Cllr Currall. **Resolved:** unanimously that the proposal be approved.

Additionally, Cllr C. Groome requested that a further letter be sent to KBC in regard to the unsafe condition of the former Chinese Restaurant in High Street, seconded by Cllr Miles-Zanger. **Resolved:** unanimously that the proposal be approved.

10.2 Resolution: Approval of Civic Centre Management Board Report

Cllr Currall proposed that with the exception of Item 2 (Wi-Fi charges) be referred back to CCMB for further consideration and Item 5 (CC alcohol licence by end of this week) – see comments below, the above resolution be approved, seconded by Cllr Watts. Vote: For proposal 8, Abstentions: 1. **Resolved:** that the proposal be approved.

Note: Cllr C. Groome declared an interest in the Wi-Fi Item and did not vote.

Alcohol licence

Cllr Brereton proposed Cllr Watts as the 'Named Licence Holder', seconded by Cllr Padget. **Resolved:** unanimously that the proposal be approved. Cllr Watts to discuss this with Cllr Jerram (in process of completing the alcohol licence application form).

Also agreed that the Alcohol Licence to cover the Millennium Gardens. The Item to be placed on BLTC's September Agenda for final approval subject to further information (clarification of costs, etc) before the application is submitted.

10.3 Resolution: Approval of Pocket Park Management Board Report

No Pocket Park report submitted.

Duck Race Report (Cllr Jerram) submitted – agreed that this Item to be included in the Pocket Park report to be submitted to BLTC for discussion at the Council's September meeting. Also agreed that 'Events Steering Group' Item be placed on the same Agenda.

10.4 Cllr Smith's Resignation from BLTC

Clerk advised Cllrs that (i) no further information had yet been received from KBC re: potential election, following publication of the 'Notice of Vacancy'. Clerk will keep BLTC informed of developments.

10.5 PA System

Cllr Jerram had submitted a report on problems encountered with the above at the Duck Race. Agreed that John Lowery be invited to September's Farmer's Market and the equipment be set up and tested; Town Cllrs to attend. John to also be invited to BLTC's September meeting when the system will be further discussed.

10.6 Pride of Burton Latimer Award Update

Cllr Jerram to organise Cllrs' group meeting – report as to way forward to go to BLTC's September meeting.

10.7 Development of BL Website - Update

Progress report submitted by Warwick Hunt. With regard to a potential maximum cost of £250 for 'advanced versions of plug-ins, Cllr Brereton informed Cllrs that he had put Warwick in touch with 'experts' on 'Workpress' and hopefully they will advise Warwick on how the required plug-ins can be incorporated in the new system without any cost. Website will be placed on BLTC's September Agenda with official launch

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November/December. Potential newsletter to be addressed at September BLTC meeting.

08/18/11. Correspondence

11.1 KBC – Town Centre Grant Acceptance

Cllr Macdonald signed KBC’s formal grant acceptance form.

Other grant-related matters: Cllr Macdonald informed Cllrs that BLTC had successfully applied for grants for (i) required electrical works to Civic Centre (ii) works to improve access to the tea making area in Civic Centre.

11.2 BL Health Centre – BLTC Representation on the PPG

Clerk referred to BL Health Centre’s response to BLTC’s letter -i.e. that Cllr Miles-Zanger could not be the Town Council’s representative on the PPG as she was not a member of the practice. Cllr Macdonald to ascertain whether Cllr Jerram wished to continue as BLTC’s representative on the PPG. Agreed that, subsequently, a letter (3DR) be sent to the Health Centre.

08/18/12. Highways Report

Noted and included in the ‘Reports to Council’.

Cllr Currall asked that (i) the Council keeps on top of potholes/pathways and litter (ii) a report on the activities of the Community Payback Team be submitted to BLTC’s September meeting.

08/18/13. Urgent Matters (to be agreed by the Chair)

None.

08/18/14. Resolution: Approval of Accounts for Payment

Cllr R. Groome proposed that the following payments be approved, seconded by Cllr Miles-Zanger. **Resolved:** unanimously that the proposal be approved.

	£
Cheque No. 102670 G. Sneddon (Clerk’s salary August 2018)	1013.94
Cheque No. 102671 HMRC (Tax & NI August 2018)	331.42
Cheque No. 102672 Cllr Jerram (Duck Race expenditure)	413.54
Cheque No. 102673 J. Lowery (Various)	136.95
Cheque No. 102674 G. Sneddon (Reimb. 2 bags postcrete for bench)	10.34
Cheque No. 102675 Mower Repair Shop (PP strimmer repairs, etc)	193.20

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Cheque No. 102676	Branson Leisure Ltd (Bench)	440.40
Cheque No. 102677	Finnesse Groundworks Ltd (PP grasscrete paths)	14400.00
Cheque No. 102678	A. Baillie (Hygiene) & Co. (toiletries/cleaning mats.)	50.52
Cheque No. 102679	Cllr Macdonald (Reimb mileage)	9.90
Cheque No. 102680	Cllr C. Groome (Reimb. mileage)	19.20
Cheque No. 102681	PHS Group (Sanitary disposal)	189.12
Cheque No. 102682	KBC (Printing services)	12.67
Cheque No. 102683	S,E. Gunn (Cleaning CC July)	149.00

08/18/15. Media Releases – Press/Website/Facebook/Twitter

None.

08/18/16. Private and Confidential Items (Public & Press will be excluded)

None.

There being no further items for discussion the Chair closed the meeting at 9.10 pm