
**BURTON LATIMER
TOWN COUNCIL**
www.burtonlatimer.org

**Clerk: Mr George Sneddon
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**Members of the Public & Press
Burton Latimer**

Our Ref: Agenda October 2018

Date: 26 September 2018

Dear Member of the Public,

You are invited to a meeting of the Burton Latimer Town Council to be held on the **02 October 2018** purpose of transacting the business listed hereunder. Please contact the Clerk should you require a copy of any reports referred to in the agenda.

A Public Forum will take place from 7.00 pm to 7.15 pm. to give members of the public and the press the opportunity to address the Town Council on any matters they wish to raise.

Yours sincerely

George Sneddon MA, DMS, CiLCA

Clerk to the Council.

AGENDA FOR THE MEETING

1. Apologies
2. Declarations of Interest
3. **Resolution:** Approval of Minutes of BLTC Meeting 04 September 2018 & Action Points Updated
4. Police Matters
5. Town Mayor's Report
6. Borough Council Matters of Interest
7. County Council Matters of Interest
8. Town Councillors' Reports
9. Reports from Representatives on Outside Bodies
10. **Policies & Priorities**

- 10.1 Resolution:** Approval of External Auditor's Report 2018/19
- 10.2** Consideration of Planning Applications Received from KBC
 KET/2018/0677 Mr Hanney Highgates Cranford Road, BL
 Full Application: single storey rear extension
 KET/2018/0649 Mr McLoughlin Investments Street Ltd 117 High Street, BL
 Full Application: Change of use from mixed use retail and single residential unit to mixed use retail and 4 no. dwellings.
 KET/2018/0621 Mrs Tarleton 96 Station Road, BL
 Full Application: Vehicular access
 KET/2018/0618 Mr Robson WM Morrison Distribution Centre Altendiez Way, BL
 Variation of condition no. 1 of KET/2014/0311 to allow additional 3 years.
- 10.3 Resolution:** Approval of Civic Centre Management Board Report
- 10.4 Resolution:** Approval of Pocket Park Management Board Report
- 10.5** Development of BL Website – Warwick Hunt
- 10.6** Review of Town Mayor/Deputy Town Mayor Election Procedure
- 10.7** Review of Membership of NCALC
- 10.8** Pride of Burton Latimer Award
- 10.9** BLTC By-Election Result
- 10.10** BL Medical Centre – Planned Closure of Finedon Branch Surgery
- 11. Correspondence**
- 11.1 BL Medical Centre – Patients Participation Group - BLTC Representative
- 11.2 Royal British Legion BL Branch – Remembrance Parade 11 November 2018
12. Highways Report
13. Urgent Matters (to be agreed by the Chair)
14. **Resolution:** Approval of Accounts for Payment
- | | £ |
|---|---------|
| Cheque No. 102698 G. Sneddon (Clerk's salary October 2018) | 1013.94 |
| Cheque No. 102699 HMRC (Tax & NI October 2018) | 331.42 |
| Cheque No. 102700 PFK Littlejohn LLP (External Audit Fee 2017/18) | 360.00 |
| Cheque No. 102701 KBC (Trade Refuse Collection ¼ commencing 03/09/18) | 106.61 |
| Cheque No. 102702 Mower Repair Workshop (trimmer cord) | 15.50 |
| Cheque No. 102703 PHS Group (waste collection) | 128.24 |
| Cheque No. 102704 Cllr Jerram (CC keys) | 51.60 |
| Cheque No. 102705 G. Sneddon (Postage reimb. July-Sept) | 25.30 |
15. Media Releases – Press/Website/Facebook/Twitter
- 16. Private and Confidential Items (Public & Press will be excluded)**
- 16.1 Renegotiation of Civic Centre Lease
- 16.2 Recruitment & Selection of Clerk to the Council

Members of the public can address the Council on any items on the Agenda for not more than 3 minutes when the item is discussed, provided that at least 3 working days notice is given to the Clerk.

DATES OF BLTC MEETINGS:

Full Council: Tuesdays 7.00 pm: 06/11/18; 04/12/18;

Planning Committee: 4th Thursdays each month 7.00 pm: 25/10/18; 22/11/18; 27/12/18

Reporting on Meetings of the Council

Members of the press and public are entitled to report on meetings of the Council, Finance & General Purposes Committee and Planning Committee, except in circumstances where they have been excluded in accordance with national rules.

If you wish to report on this meeting, please telephone 07732331946 or email georgesneddon@talktalk.net at least two days before the meeting to enable the Council to provide reasonable facilities for you to do so. Failure to advise the Council of your intention may mean the necessary facilities will not be available. If you are planning to attend, and do not wish to be recorded or photographed, please inform the Chair at the start of the meeting.