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**BURTON LATIMER  
TOWN COUNCIL**  
www.burtonlatimer.org

**Clerk: Mr George Sneddon  
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**Members of the Public & Press  
Burton Latimer**

**Our Ref: Agenda September 2018**

**Date: 29 August 2018**

Dear Member of the Public,

You are invited to a meeting of the Burton Latimer Town Council to be held on the **04 September 2018** purpose of transacting the business listed hereunder. Please contact the Clerk should you require a copy of any reports referred to in the agenda.

*A Public Forum will take place from 7.00 pm to 7.15 pm. to give members of the public and the press the opportunity to address the Town Council on any matters they wish to raise.*

Yours sincerely

**George Sneddon MA, DMS, CiLCA**

**Clerk to the Council.**

### **AGENDA FOR THE MEETING**

1. Apologies
2. Declarations of Interest
3. **Resolution:** Approval of Minutes of BLTC Meeting 07 August 2018 & Action Points Updated
4. Police Matters
5. Town Mayor's Report
6. Borough Council Matters of Interest
7. County Council Matters of Interest
8. Town Councillors' Reports
9. Reports from Representatives on Outside Bodies
10. **Policies & Priorities**

**10.1 Consideration of Planning Applications Received from KBC**

KET/2018/0456 Dr Wood Manor House Church Street, BL

Application for Listed Building Consent: Replacement ancillary building, glasshouse and entrance gates

KET/2018/0602 Mr Chen 2 Plamer Crescent, BL

Full Application: Single storey rear extension

KET/2018/0615 Mr McCarthy 226 Station Road, BL

Full Application: Demolition of workshops, outbuildings, garages and erection of 1 no. dwelling with associated off-road parking

**10.2 Resolution: Approval of Civic Centre Management Board Report**

**10.3 Resolution: Approval of Pocket Park Management Report (including Duck Race Report)**

**10.4** Events Steering Group

**10.5** Community Payback Team

**10.6** Development of BL Website – Update

**10.7** Pride of Burton Latimer Award - Update

**10.8** PA System - Update

**10.9** Civic Centre/Millennium Gardens Alcohol Licence -Update

**10.10** BL Health Centre – BLTC Representation on the PPG - Update

**10.11** BLTC Bye-Election 20 September 2018

**10.12** End of First World War – 100<sup>th</sup> Anniversary

**10.13** NCC – Proposed 30/40 MPH Speed Limit – Higham Road

**10.14 Resolution: Approval of Expenditure Monitoring Statement (April-Aug 2018)**

**10.15 Resolution: Approval of Cash Book (April – July 2018)**

**10.16 Resolution: Approval of Bank Rec. Statement Cheque Account (April – July 2018)**

**10.17 Resolution: Approval of Bank Rec. Statement Saver Account (April- July 2018)**

**10.18** Resignation of Clerk to BLTC

11. Correspondence

12. Highways Report

13. Urgent Matters (to be agreed by the Chair)

14. **Resolution: Approval of Accounts for Payment**

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Cheque No. 102684 G. Sneddon (Clerk’s salary September 2018) 1013.94

Cheque No. 102685 HMRC (Tax & NI September 2018) 331.42

Cheque No. 102686 I. Partridge (Cleaning CC windows) 30.00

Cheque No. 102687 G. Sneddon (Reimb. printing paper) 22.00

Cheque No. 102688 BL Scouts (Duck Race contribution payment) 350.00

Cheque No. 102689 W. Hunt (Website editor July-September 2018) 326.25

Cheque No. 102690 Wave (water & sewerage 07/05- 03/08) 148.66

15. Media Releases – Press/Website/Facebook/Twitter

**16. Private and Confidential Items (Public & Press will be excluded)**

***Members of the public can address the Council on any items on the Agenda for not more than 3 minutes when the item is discussed, provided that at least 3 working days notice is given to the Clerk.***

**DATES OF BLTC MEETINGS:**

**Full Council: Tuesdays 7.00 pm: 02/10/18; 06/11/18; 04/12/18;**

**Planning Committee: 4<sup>th</sup> Thursdays each month 7.00 pm: 27/09/18; 25/10/18; 22/11/18; 27/12/18**

Reporting on Meetings of the Council

*Members of the press and public are entitled to report on meetings of the Council, Finance & General Purposes Committee and Planning Committee, except in circumstances where they have been excluded in accordance with national rules.*

*If you wish to report on this meeting, please telephone 07732331946 or email [georgesneddon@talktalk.net](mailto:georgesneddon@talktalk.net) at least two days before the meeting to enable the Council to provide reasonable facilities for you to do so. Failure to advise the Council of your intention may mean the necessary facilities will not be available. If you are planning to attend, and do not wish to be recorded or photographed, please inform the Chair at the start of the meeting.*