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**BURTON LATIMER  
TOWN COUNCIL**  
www.burtonlatimer.org

**Clerk: Mr George Sneddon  
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Kettering  
Northamptonshire  
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**Members of the Public & Press  
Burton Latimer**

**Our Ref: Agenda June 2018**

**Date: 29 May 2018**

Dear Member of the Public,

You are invited to a meeting of the Burton Latimer Town Council to be held on the **05 June 2018** purpose of transacting the business listed hereunder. Please contact the Clerk should you require a copy of any reports referred to in the agenda.

*A Public Forum will take place from 7.00 pm to 7.15 pm. to give members of the public and the press the opportunity to address the Town Council on any matters they wish to raise.*

Yours sincerely

**George Sneddon MA, DMS, CiLCA**

**Clerk to the Council.**

## **AGENDA FOR THE MEETING**

1. Apologies
2. Declarations of Interest
3. **Resolution:** Approval of Minutes of BLTC Annual Meeting 01 May 2018 & Action Points Updated
4. Police Matters
5. Town Mayor's Report
6. Borough Council Matters of Interest
7. County Council Matters of Interest
8. Town Councillors' Reports
9. Reports from Representatives on Outside Bodies
- 10. Policies & Priorities**
  - 10.1 Appointment of Deputy Town Mayor/Deputy Chair for 2018/19**
  - 10.2 Motion to Set Aside BLTC's Standing Order No. 7 ('Previous Resolutions') for the Purpose of Electing a Deputy Town Mayor/Deputy Chair for 2018/19

- 10.3 Motion to Set Aside Paragraph 2 of BLTC's Policy 'Election Procedures for Town Mayor and Deputy Town Mayor/Deputy Chair' for the Purpose of Electing a Deputy Town Mayor/Deputy Chair for 2018/19
- 10.4 Motion to Appoint Deputy Town Mayor/Deputy Chair for 2018/19 by Voting on Nominations Proposed and Seconded at this Meeting
- 10.5 **Resolution:** Approval of Planning Committee Minutes 24 May 2018
- 10.6 **Resolution:** Approval of Civic Centre Management Board Report
- 10.7 **Resolution:** Approval of Pocket Park Management Report
- 10.8 **Resolution:** Adoption of the 2017/2018 Internal Audit Report
- 10.9 **Resolution:** Approval of Town Council's 2017/2018 Annual Governance Statement (Annual Governance and Accountability Return Part 3).
- 10.10 **Resolution:** Approval of Town Council's 2017/2018 Accounting Statements (Annual Governance and Accountability Return Part 3).
- 10.11 Public Library Update
- 10.12 Pride of Burton Latimer Awards Update
- 10.13 Adoption of New Model Standing Orders
11. **Correspondence**
- 11.1 Ministry of Housing, Communities & Local Govt. - Section 38 Agreements
- 11.2 Proposed 30/40 MPH Speed Limit – Higham Road
- 11.3 Church Street – Council's Functions
- 11.4 Hog's Hole Footpath
12. Highways Report
13. Urgent Matters (to be agreed by the Chair)
14. **Resolution:** Approval of Accounts for Payment

	£
Cheque No. 102643 G. Sneddon (Clerk's salary June* 2018)	1052.48
Cheque No. 102644 HMRC (Tax & NI June 2018)	347.66
Cheque No. 102645 G. Sneddon (Reimb. CC baby hanging table)	115.80
Cheque No. 102646 Electro Supplies Ltd (PA system)	1199.99
Cheque No. 102647 Lamb & Holmes (Cranford Rd legal & Land Reg. fees)	820.00
Cheque No. 102648 J. Lowery (Reimb. PP petrol & work light)	34.14

\*includes salary increase effective 01 April 2018  
(DD TG&P Gas 31/01/18 – 30/04/18 - £1177.21)

15. Media Releases – Press/Website/Facebook/Twitter
16. **Private and Confidential Items (Public & Press will be excluded)**

***Members of the public can address the Council on any items on the Agenda for not more than 3 minutes when the item is discussed, provided that at least 3 working days notice is given to the Clerk.***

**DATES OF BLTC MEETINGS:**

**Full Council: Tuesdays 7.00 pm: 03/07/18; 07/08/18; 04/09/18; 02/10/18; 06/11/18; 04/12/18;**

**Planning Committee: 4<sup>th</sup> Thursdays each month 7.00 pm: 28/06/18; 26/07/18; 23/08/18; 27/09/18; 25/10/18; 22/11/18; 27/12/18**

**Reporting on Meetings of the Council**

Members of the press and public are entitled to report on meetings of the Council, Finance & General Purposes Committee and Planning Committee, except in circumstances where they have been excluded in accordance with national rules. If you wish to report on this meeting, please telephone 07732331946 or email [georgesneddon@talktalk.net](mailto:georgesneddon@talktalk.net) at least two days before the meeting to enable the Council to provide reasonable facilities for you to do so. Failure to advise the Council of your intention may mean the necessary facilities will not be available. If you are planning to attend, and do not wish to be recorded or photographed, please inform the Chair at the start of the meeting.