
**BURTON LATIMER
TOWN COUNCIL**
www.burtonlatimer.org

**Clerk: Mr George Sneddon
14 Skeffington Close
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**Members of the Public & Press
Burton Latimer**

Our Ref: Agenda April 2018

Date: 28 March 2018

Dear Member of the Public,

You are invited to a meeting of the Burton Latimer Town Council to be held on the **03 April 2018** purpose of transacting the business listed hereunder. Please contact the Clerk should you require a copy of any reports referred to in the agenda.

A Public Forum will take place from 7.00 pm to 7.15 pm. to give members of the public and the press the opportunity to address the Town Council on any matters they wish to raise.

Yours sincerely

George Sneddon MA, DMS, CiLCA

Clerk to the Council.

AGENDA FOR THE MEETING

1. Elect a Chair for the meeting
2. Apologies
3. Declarations of Interest
4. **Resolution:** Approval of BLTC Minutes of 06 March 2018 & Action Points
5. Police Matters
6. Town Mayor's Report
7. Borough Council Matters of Interest
8. County Council Matters of Interest
9. Town Councillors' Reports
10. Reports from Representatives on Outside Bodies
11. **Policies & Priorities**
- 11.1 **Resolution:** Approval of the Planning Committee Minutes of 22 March 2018

- 11.2 **Resolution:** Approval of Civic Centre Management Board Report
- 11.3 **Resolution:** Approval of Pocket Park Management Report
- 11.4 Submissions for Deputy Town Mayor Elections (BLTC May)
- 11.5 Civic Centre Lease Renewal/Roof Repairs Update
- 11.6 KBC Town Centre Grant Projects Update
- 11.7 Public Library Update
- 11.8 Church Street Action Plan Update
- 11.9 KBC – Sports Facilities in Kettering Borough Questionnaire Update
- 11.10 General Data Protection Regulations (GDPR) Update
- 11.11 Pride of Burton Latimer Awards Update
- 12. **Correspondence**
- 12.1 KBC – Improvements to BL Civic Centre
- 13. Highways Report
- 14. Urgent Matters (to be agreed by the Chair)
- 15. **Resolution:** Approval of Accounts for Payment

			£
Cheque No. 102622	G. Sneddon (Clerk's salary April 2018)		994.60
Cheque No. 102623	HMRC (Income tax & NI April 2018)		326.32
Cheque No. 102624	KBC (Refuse collection- bulk items)		48.00
	KBC (Refuse collection quarter com. 01/03/18)		102.70
	KBC (Printing services)		80.35
	KBC (Business rates £1224.00 & £2496.00)		3,720.00
	KBC (Annual licence electricity supply)		10.00
Cheque No. 102625	Cllr Currall (Reimb. carpet solution)		7.00
Cheque No. 102626	A. Baillie (Hygiene) & Co. (cleaning materials)		13.06
Cheque No. 102627	Cllr Macdonald (filler, lock & keys)		53.36
Cheque No. 102628	Premier Roofing Systems Ltd (CC roof)		25,888.80

- 16. Media Releases – Press/Website/Facebook/Twitter
- 17. **Private and Confidential Items (Public & Press will be excluded)**
- 17.1 Civic Centre – Tenancy Changes

Members of the public can address the Council on any items on the Agenda for not more than 3 minutes when the item is discussed, provided that at least 3 working days notice is given to the Clerk.

DATES OF BLTC MEETINGS:

Full Council: Tuesdays 7.00 pm: APM/AM 01/05/18; 05/06/18, 03/07/18

Planning Committee: 4th Thursdays each month 7.00 pm: 26/04/18; 24/05/18; 28/06/18

Reporting on Meetings of the Council

Members of the press and public are entitled to report on meetings of the Council, Finance & General Purposes Committee and Planning Committee, except in circumstances where they have been excluded in accordance with national rules.

If you wish to report on this meeting, please telephone 07732331946 or email georgesneddon@talktalk.net at least two days before the meeting to enable the Council to provide reasonable facilities for you to do so. Failure to advise the Council of your intention may mean the necessary facilities will not be available. If you are planning to attend, and do not wish to be recorded or photographed, please inform the Chair at the start of the meeting.