

**MINUTES OF THE MEETING OF BURTON LATIMER TOWN COUNCIL  
HELD AT BURTON LATIMER CIVIC CENTRE ON 05 SEPTEMBER 2017**

***Present: Town Councillors: M. Jerram (Town Mayor), F. Macdonald (Deputy Town Mayor), M. Brereton, J. Currall, J. Davies, C. Groome, R. Groome (8.50 pm), D. Miles-Zanger, N. Padget, M. Roche***

***County Councillor: C. Smith-Haynes***

***Police: PCSO J. Parish***

***Members of the Public: 20 No.***

*The Chair (i) informed those present that the meeting was not being recorded due to a malfunction of the recording equipment (ii) requested all present to switch their mobile phones to silent (iii) members of the public to defer any comments on the crime levels in BL and the proposed closure of Barclay's bank BL branch until those items were arrived at on the Agenda.*

**Public Forum:**

**J. Baynham:** (Traffic Survey - Church Street): grateful to see the data but stated that the survey was not taken at the same location as the 2014 survey, cars parked on both sides of the road reduced speeds, 22% of vehicles were travelling above 30 MPH, c. 2000 vehicles per day using Church Street, significant increase in development in BL (1,000-1,500 dwellings), no traffic infrastructure for BL, drastic action required, looking for support from Cllrs. Does BLTC consider the levels of traffic in Church Street to be acceptable? What has happened to all of the s. 106 Monies?

**BLTC's Response:** Cllr Macdonald – survey taken in same place, increase in volume of traffic fairly normal (c. 200 vehicles per day), no easy solution to any traffic problems in BL, personally believes the traffic levels in Church Street are not excessive, s. 106 Monies - c. 1.3 million not been spent to date- allocated to different purposes, majority to be spent on sports & leisure facilities, s. 106 Monies to not come in until a certain number of houses have been built (numbers differ for each development).

**E. Murphy:** (Volume of traffic from A14, particularly HGVs Building site vehicles) - noted the number and types of vehicles 0600 to 1800, 171 cars between 07.45 and 07.55, spoken to a number of people, including Sarah Barnwell (NCC Highways).

**BLTC's Response:** Cllr Macdonald – most of the HGVs referred to are entitled to use the access to BL, Sarah Barnwell has given a comprehensive response to EM, BLTC has requested a traffic survey more, or less, outside E. Murphy's property but has to wait our turn (only 2 or 3 surveys available for whole of the county).

*BLTC Minutes 05 September 2017*

I. Woods (School Governor Latimer Arts College) – challenged the misleading statements by Cllr Jerram and Cllr C. Groome on the recording of the BLTC meeting on 01 August 2017, including: (i) less BL pupils going to LAC - IW - “ up 19 on 2013 figures, total 2017 intake 210, 60 from BL primary schools (ii) relationship between LAC and BL is much weaker than it used to be – IW - “BL pupils have increased by 50% in the past 4 years”.

IW - “general impression was given to the KBC representative that BL people do not want a Sports & Leisure Centre at LAC”.

BLTC Response: Cllr Jerram – sorry if you feel we have mislead the Council, the meeting with Guy Holloway (KBC) was very interesting; a lot of s. 106 Monies for Sports & Leisure facilities is ring-fenced for BL. The S&L Centre is not for school pupils only, it is for all residents, of all ages.

I.W asked whether Cllr Jerram had received the letter on this matter from LAC (sent out at the weekend). Cllr Jerram stated she had not and that when it is received she will inform KBC of the necessary information.

Mrs Holmes (Street naming in BL): who decides the names of new streets?

BLTC Response: Cllr Jerram – BLTC submits a list of names for KBC to consider, latest list contains names of BL residents killed in the First World War (sources included BL Heritage and BL churches). Clerk – The final decision is KBC’s (Development Services Unit, Municipal Offices, Bowling Green Road, Kettering), some names may not be suitable (e.g. street names already existing in Kettering area - could cause postal problems - Cllr Jerram to provide Mrs Holmes with the details of the contact person at KBC.

Other points raised by members of the public:

Inadequate Street lighting - Cllr Macdonald – lighting changes have now been completed; BLTC to undertake a lighting survey, BLTC recently successful in getting improvements made to lighting in Kettering Road/High Street.

**09/17/01 Apologies**

Cllr Watts (holidays) - Cllr Macdonald proposed that the absence be approved, seconded by Cllr C. Groome. **Resolved:** that the proposal be approved.

Lateness: Cllrs R. Groome and J. Smith (attending KBC’s Planning Policy Committee meeting)

**09/17/02 Declarations of Interest**

*BLTC Minutes 05 September 2017*

Cllrs Brereton and Davies – residents of Duke Street and Alexandra Street (Agenda Item 10.7 ‘Duke Street/Alexandra Street One Way System Update’.

**09/17/03      Resolution: Approval of Town Council Minutes of 01 August 2017**

Cllr Macdonald proposed that the above Resolution be approved, seconded by Cllr Padgett. **Resolved:** that the proposal be approved. The Action Tracker was also updated.

Note: Cllr Smith -Haynes informed the Council that she has submitted the papers to NCC to fund the new Notice Board from her Cllrs’ Improvement Scheme funds.

**09/17/04      Police Matters & Crime Levels in Burton Latimer**

A number of members of the public present expressed concern at the current levels of crime in BL.

BLTC’s Response:

- (i) Cllr Jerram thanked the members of the public for their input.
- (ii) BLTC fully understands and agrees with the public’s concerns.
- (iii) BLTC will organise a public meeting in BL, local MP and senior police officers will be invited to attend; meeting to be well publicised.
- (iv) CCTV in BL – both coverage and quality is currently being investigated.

**09/17/05      Town Mayor’s Report**

Report noted. Business Forum meeting on 05 October - Cllrs Watts, Brereton and Macdonald to assist in distributing invitations, businesses to be asked to re-establish a vibrant BL Chamber of Trade & Commerce, Cllrs to email Cllr Jerram (quickly) if they have any other ideas.

**08/17/06      Borough Council Matters of Interest**

Reports from Cllrs Smith, Currall and R. Groome noted and included in the ‘Reports to Council’.

**08/17/07      County Council Matters of Interest Report (Cllr C. Smith-Haynes)**

Report noted and included in the ‘Reports to Council’.

**08/17/08      Town Councillor Reports**

Reports noted and included in the ‘Reports to Council’.

**08/17/09 Reports from Representatives on Outside Bodies**

None submitted. Cllr Jerram and Canon Roger Knight informed Cllrs of the current situation with regard to the Patient's Participation Group, Cllr Jerram, following further discussions with Canon Knight, to email information to BLTC. PPG to be placed on BLTC's October Agenda.

**08/17/10 Policies & Priorities**

**10.1 Resolution: Approval of Planning Committee Report 27 July 2017**

Cllr Macdonald proposed that the above Resolution be approved, seconded by Cllr C. Groome. **Resolved:** that the proposal be approved.

**10.2 Resolution: Approval of Civic Centre Management Board Report**

Report requesting approval of expenditure to CC submitted:-

- New door to office (about to be rented) – c. £50
- Annual maintenance of Emergency Lighting - £75
- New front door to CC (to meet Fire Regulations) - £950 max.
- New internal door to Council Chamber (between lobby and Chamber) - £300
- Flat section & ramp to 2 external rear doors to CC c. £540, totalling c. £1,080 max.
- Door closers (6) @ £38.50 each max. , totalling £230.40 max.

Cllr Currall proposed that the above quotes be approved, subject to 3 quotes being obtained, seconded by Cllr Davies. **Resolved:** that the proposal be approved.. Also agreed that, where possible, costs be met from KBC/grants. Cllr Brereton objected to money being spent without first consulting with the Fire Department on its views.

**10.3 Resolution: Approval of Pocket Park Management Board Report**

No report submitted.

**10.4 Unadopted Roads & Open Spaces**

Ongoing.

**10.5 Civic Centre Lease Renewal/Roof Repairs – Update**

Ongoing.

**10.6 Automated External Defibrillator - Update**

Ongoing.

### **10.7 Duke Street/Alexandra Street – One Way System Update**

Residents' responses to BLTC's letter:

Cllr Davies (Alexandra Street, plus 1 Duke Street)

Households in favour: 21, Against: 14

Cllr Brereton (Duke Street)

Households in favour: 11, Against: 15

**Overall : In favour 32, Against: 29**

**Total letters: 165**

**Total responses: 61 (poor overall response level)**

Agreed that (i) no clear way forward (ii) 'alternative suggestions in the returned letters will be analysed (iii) this item will be placed on BLTC's October Agenda.

### **10.8 NCC/Balfour Beatty – Lamp Post Improvements Costs – Update**

With reference to letter from Steve Lilley (NCC,) Cllr Macdonald informed Cllrs that he had yesterday spoken with Roy Boulton (NCC's Assistant Director of Environment and Planning); RB was looking into this matter and would feedback asap. Agreed that Clerk would respond accordingly to Steve Lilley (email).

### **10.9 NHA Emergency Use of Civic Centre - Update**

Deferred until BLTC's October meeting.

### **10.10 KierWSP – Annual Waiting Restriction Review**

Cllr Currall proposed that letter be sent agreeing to the proposals, seconded by Cllr Macdonald. **Resolved:** that the proposal be approved.

Cllr Currall proposed that quote of £48 (sign & post) be approved, seconded by Cllr Macdonald. **Resolved:** that the proposal be approved.

### **10.11 Shire Security – Fire System – Renewal of Maintenance Contract**

Cllr Macdonald proposed that the contract be approved and signed, seconded by Cllr Davies. **Resolved:** that the proposal be approved.

## **10.12 Valuation Office Agency – Notices of Alterations to the Rating List**

Noted.

### **09/17/11 Correspondence**

#### **11.1 KBC – Town Centre Grant Offer**

Cllr C. Groome proposed that the contract offer be approved and signed, seconded by Cllr Currall. **Resolved:** that the proposal be approved. Acceptance letter signed by Cllr Jerram. TCG Project list to be submitted to KBC after BLTC's October meeting.

Christmas tree project (3 areas in total) - Cllr Macdonald informed Cllrs of the following:

Trees cost - £230 per tree, cabling £20 per tree.

Suggested initial areas (this year) : Group 1 – Churchill Way (5 trees.), Group 2 - High Street (Millennium Gardens to 'The Lounge' (5 trees.)

Cllr Currall proposed that, subject to KBC's approval to the project, the above costs be approved, groups one and two to be done this year. seconded by Cllr Jerram. **Resolved:** that the proposal be approved.

Clerk to check with KBC (asap) if the Christmas trees in Churchill Way and High Street are suitable projects for this fund.

#### **11.2 Canon Roger Knight – Various Matters**

Agreed Cllr Macdonald & Clerk to draft a response (3DR).

#### **11.3 Barclays Bank - Closure of BL Branch**

Letter from Gill Taylor and email from Nicola Currall (ref: Donna Hagan, Community Banking Director for Eastern Heartlands tabled.

Cllr Currall stated that BLTC should do everything in its power to prevent the closure and proposed that the Town Council should organise a petition to that effect, seconded by Cllr Davies. **Resolved:** that the proposal be approved. Cllr Davies to adapt a petition form (on her file) and forward it to Cllr Jerram. Cllr Roche undertook to stand in the street to obtain signatures, ditto Cllr Currall. Nicola Currall to be asked (by JC) to put together a poster for BL notice boards, and website.

#### **11.4 KBC – Independent Review Panel**

Noted.

**11.5 KBC – Extension of Designated Public Places**

Noted.

**11.6 KBC – Permission to Erect Banners/Signs**

Noted.

**11.7 KBC – Promoting Voter Registration**

Noted.

**11.8 LGSS Law Ltd - Definitive Map Modification Order UA29**

Cllr Macdonald proposed that the above be fully supported, seconded by Cllr C. Groome. **Resolved:** that the proposal be approved.

**11.9 KBC – Town Centre Conference.**

Noted.

**11.10 NCC – Response to BLTC’s Request for 20 MPH Limit (part Bridle Road)**

Noted that NCC has declined to implement the speed limit.

**09/17/12. Highways Report (Cllr Macdonald)**

Noted. Cllr Macdonald proposed that, subject to 3 quotes being obtained, £345 be approved for pruning of trees (including removal of cuttings) at the Civic Centre, seconded by Cllr C. Groome. **Resolved:** that the proposal be approved.

**09/17/13. Urgent Matters (to be agreed by the Chair)**

**13.1 Funding Request from Boxing Club**

Cllr Jerram – received letter from the boxing club requesting funding; MJ to write back and obtain further information.

**13.2 NCC – Request to Site ‘Information Totem’ in High Street**

Cllr Jerram – received email requesting approval of the above; MJ to request further information.

*BLTC Minutes 05 September 2017*

**09/17/14 Approval of Accounts for Payment**

Cllr C. Macdonald proposed that the following list of accounts for payment be approved, seconded by Cllr C. Groome. **Resolved:** that the proposal be approved.

	£
Cheque No. 102518 G.Sneddon (Clerk's salary September 2017)	994.60
Cheque No. 102519 HMRC (Tax & NI September 2017)	326.32
Cheque No. 102520 Mower Repair Shop (repairs to PP Tractor & strim.)	290.45
Cheque No. 102521 Kensigns (new Notice board)	305.40
Cheque No. 102522 S.E Gunn (cleaning Civic Centre July/Aug 2017)	287.00
Cheque No. 102523 Nimlock (PP signs)	317.52
Cheque No. 102524 Shire Security (fire system annual inspect/maint.)	78.00
Cheque No. 102525 Anglian Water (water/sewerage 12/04 – 07/08)	67.91
Cheque No. 102526 F. Radford (reimb. Talking Newspaper office key)	6.00
Cheque No. 102527 GM Mechanical Services Ltd (damaged cistern)	302.40
Cheque No. 102528 Cllr Macdonald (reimb. boilerhouse padlock key)	6.00
Cheque No. 102529 G Sneddon (reimb. printer paper)	10.00
Cheque No. 102530 KBC (printing and ID card)	86.42
Cheque No. 102531 KBC –(refuse collection 01/09-30/11)	102.70
Cheque No. 102532 The Workshop (Fire Risk Assessment)	190.00
(Total Gas & Power Gas Bill 26/04- 31/07 DD £348 02)	
(Total Gas & Power Electricity Bill 04/07/- 03/08)	

**09/17/15. Media Release – Press/Website/Facebook/Twitter**

Barclays Bank branch closure petition.

**09/17/16 Private and Confidential Items**

**16.1 Renting of Civic Centre Office**

*Members of the public were excluded from the 'Private & Confidential' business of the meeting on the grounds that it involves items of business which include the likely disclosure of exempt information as defined by Paragraphs 1-7 of the Local Government (Access to Information) (Variation) Order 2006 in respect of Schedule 12A to the Local Government Act 1972.*