

**MINUTES OF THE MEETING OF BURTON LATIMER TOWN COUNCIL
HELD AT BURTON LATIMER CIVIC CENTRE ON 04 JULY 2017**

Present: Town Councillors: M. Jerram (Town Mayor), F. Macdonald (Deputy Town Mayor), M. Brereton, J. Currall, C. Groome, N. Padget, M. Roche, S. Watts

County Councillor: C. Smith-Haynes

Police: None.

D. Grindley (Asset and Traffic Manager, NCC)

Members of the Public: 3

The Chair (i) informed those present that the meeting was being audio recorded, to be subsequently accessible on the Town Council's Website (ii) requested all present to switch their mobile phones to silent.

Public Forum:

Terry Yates (Station Road) – raised concerns about heavy goods vehicles on Station Road

BLTC Response: Cllr Macdonald to draw this to NCC's attention (explore possibility of additional signage) and the police.

John Lowery (BL Scouts) – sought approval for having a 'Party in the Park' event again this year, suggested date: 09 September 2017, mid-afternoon to evening, stand alone event, scouts to be heavily involved with marquee, clarification required as to whether it will be (as previously) a Mayoral Charity event or BLTC event, acts to be encouraged to take part (e.g. bands, individual music acts, open-mike sessions, etc)

BLTC Response: Cllr Padget proposed (i) it will be a Mayoral Charity event (ii) held on 09 September (iii) between mid-afternoon and evening (iv) tickets to state the Charities that will receive the proceeds from the event, seconded by Cllr Jerram. **Resolved:** that the proposal be approved. Note: Cllr Currall confirmed that the Scouts received 50% of last years proceeds.

Cllr Jerram thanked John Lowery and the Scouts for their help in organising and participating with the Duck Race; also thanks to Terry Yates for his support.

07/17/01 Apologies

Cllr Davies (holiday) – Cllr Jerram proposed that the absence be approved, seconded by Cllr Brereton. **Resolved:** that the proposal be approved.

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Cllr R. Groome (unwell) – Cllr Jerram proposed that the absence be approved, seconded by Cllr Currall. **Resolved:** that the proposal be approved.

Cllr Smith (business meeting) – Cllr Padget proposed that the absence be approved, seconded by Cllr Roache. **Resolved:** that the proposal be approved

07/17/02 Declarations of Interest

None.

07/17/03 Resolution: Approval of Town Council Minutes of 06 June 2017

Cllr Macdonald proposed that the above Resolution be approved, seconded by Cllr Watts. **Resolved:** that the proposal be approved. The Action Tracker was also updated.

07/17/04 Police Matters

Latest crime statistics discussed; Cllr Jerram to seek further details from Sgt Little as to what action had been taken on certain incidents and to congratulate the police (suggested by Cllr Watts) on the trafficking in controlled drugs result.

Cllr Currall stated that Sgt Little was well aware of BL's issues in regard to (i) drugs (ii) parking near schools (iii) anti-social behaviour.

Cllr Smith-Haynes stated that the police priorities for the few months (as stated at the A6 Town's Forum) include dog fouling, speeding and illegal parking.

The Clerk advised Cllrs that he would, in future, email the A6 Town's Forum Minutes to BLTC and Cllr Smith-Haynes.

07/17/05 Bridle Road Petition – Mr D. Grindley (NCC Traffic Manager)

Mr Grindley informed Cllrs that NCC had no control over Stagecoaches bus routes/type of buses.

A detailed discussion included the road surface materials used in Bridle Road and reversing the one-way section (not feasible to exit onto Station Road – sight problems).

Cllr Curall proposed that Bridle Road be subjected to a 20 MPH speed limit, seconded by Cllr Macdonald. **Resolved:** that the proposal be approved. Cllrs Currall and Macdonald to jointly draft a letter to NCC (3DR). Cllr Smith-Haynes to do everything she can to support BLTC in this matter.

Also agreed (i) that a letter be sent to Stagecoach requesting a change to the bus route

Parking Management – Summary of NCC/KBC Position

Mr Grindley (in charge of parking at NCC) informed Cllrs that KBC has analysed a business case and discussions have been ongoing between NCC and KBC for some time. NCC is willing to agree to KBC managing parking policy on NCC's behalf, but to NCC's standards. KBC are unwilling to agree to this arrangement.

07/17/06 Town Mayor's Report (Cllr Jerram)

Noted.

07/17/07 Borough Council Matters of Interest Report

Reports from Cllrs Currall and R. Groome were noted and included in the 'Reports to Council'. Cllr Currall was congratulated on being elected Chair of the A6 Towns' Forum.

07/17/08 County Council Matters of Interest Report (Cllr C. Smith-Haynes)

Cllr Smith-Haynes updated Cllrs on the matters discussed at the A6 Town's Forum and the Rural Forum.

07/17/09 Town Councillor Reports

Reports from Cllrs Currall, Watts and C. Groome were noted and included in the 'Reports to Council'.

07/17/10 Reports from Representatives on Outside Bodies

No written reports submitted.

Medical Centre - Cllr Jerram updated Cllrs on the recent inspection report (Rating: 'Good'), report available on-line, Cllr Jerram to meet with other Patient Forum members to discuss the report.

07/17/11 Policies & Priorities

11.1 Resolution: Approval of Planning Committee Minutes 22 June 2017

Cllr Macdonald proposed that the above Resolution be approved, seconded by Cllr Watts. **Resolved:** that the proposal be approved.

11.2 Resolution: Approval of Civic Centre Management Board Report

No report submitted (to follow in 2-3 days).

11.3 Resolution: Approval of Pocket Park Management Board Report

No recent meeting. Cllr Jerram informed Cllrs that the Duck Race was very successful, financial statement to be emailed to BLTC shortly, thanks to everyone who helped.

Cllr Macdonald reported that, following complaints from members of the public, regarding an overgrown hedge bordering the Pocket Park and the Linden Homes development, Stuart Beaty very kindly cut the hedge using his plant and machinery. This was much appreciated by local residents. Agreed that a letter of thanks be sent to Stuart Beaty.

11.4 Resolution: Approval of Town Mayor/Chair & Deputy Election Procedure

Cllr Watts proposed that the revised Town Mayor/Chair & Deputy Election Procedure be approved, seconded by Cllr Brereton. **Resolved:** that the proposal be approved.

11.5 Civic Centre Lease Renewal – Roof Repairs

Cllr Macdonald informed Cllrs that there was the potential for c. £15,000 of s.106 Monies being available for repairs to the Civic Centre roof, which is in poor condition. On the current lease BLTC is responsible for funding external repairs

Cllr Jerram proposed that a ‘Task & Finish Group- Civic Centre’ of Town Cllrs be set up to look at all aspects of the current Civic Centre Lease, seconded by Cllr Watts. **Resolved:** that the proposal be approved. Cllrs Brereton, C. Groome, Macdonald and Watts agreed to be the members of the T&FG and Cllr Watts undertook to set up a meeting of the T&FG.

11.6 KBC – Town Centre Grant Projects

Deferred until BLTC’s August meeting.

11.7 Civic Centre – Youth Club

Cllr Watts presented his report on the above. Discussion on the following key points ensued – there are other youth clubs in BL, the Community Room currently generates £4000 p.a. in room hire fees, precedence be given to current users, a Youth club time slot must not ‘clash’ with current users, funding requirements, equipment storage

‘interfering’ with the space required by current users, supervision and accountability issues (professional youth workers e.g. Northamptonshire Association of Youth

Clubs), age range, BLTC will ‘run’ process, important that lessons are learned from the previous Youth Club set up.

Agreed that YGF will meet to produce a report (to be submitted to BLTC for consideration/approval) which develops the principles of establishing a Youth Club, whilst taking account of all of the ‘issues’ set out in the previous paragraph. Agreed that the report be must be approved by BLTC before any action taken and the idea ‘going public’.

11.8 NCC/Balfour Beatty – Lamp Post Improvements Costs – Summary of Events

Cllrs Macdonald and C. Groome made reference to C. Groome’s summary of events report. Matter ongoing; Cllrs Macdonald and C. Groome to meet with NCC and Balfour Beatty shortly to resolve the issue.

Note: Cllr C. Groome’s report to be emailed to Cllr Smith-Haynes.

11.9 NHA Emergency Use of Civic Centre - Update

Ongoing.

11.10 Northamptonshire Community Foundation – Community Group Grants

Noted.

11.11 Automated External Defibrillator Update

Cllrs Jerram and R. Groome to submit a report to BLTC’s August meeting.

07/17/12 Correspondence

12.1 Northamptonshire Police & Crime Plan 2017-2021

Copies issued to Cllr Watts and C. Groome.

12.2 Fire Governance Proposal

Noted. Cllr Padget reported that he had a contact who will review the Council’s revised fire procedures (Civic Centre) for £200. Agreed that quotes will also be obtained from two other sources – BL Fire Service and a contact of Cllr Brereton. Quotes to be submitted to the CCMB and subsequently reported to BLTC’s August meeting with a CCMB recommendation. Agreed that this was an urgent matter.

12.3 KBC - Infrastructure

KBC's response to BLTC's letter noted. KBC to complete studies of the two junctions highlighted over the next few months to establish exactly what improvements are required to these and other off-site junctions in Kettering and Barton Seagrave. Progress reports will be made through the East Kettering Liaison Forum.

07/17/13. Highways Report (Cllr Macdonald)

Report noted and included in the 'Reports to Council'.

The "hole" in Polwell Lane – Cllrs were informed that NCC has accepted responsibility and will be erecting a fence shortly.

Additional matter: BLTC agreed to NCC carrying out a feasibility study in relation to making Duke Street and Alexandra Street one-way.

07/17/14. Urgent Matters (to be agreed by the Chair)

14.1 Renewal of Notice Board (The Avenues)

Deferred until BLTC's August meetin.

07/17/15. Resolution: Approval of Accounts for Payment

Cllr Macdonald proposed that the following list of accounts for payment be approved, seconded by Cllr Currall. **Resolved**: that the proposal be approved.

	£
Cheque No. 102499 G.Sneddon (Clerk's salary July 2017)	995.04
Cheque No. 102500 HMRC (Tax & NI July 2017)	326.38
Cheque No. 102501 A. Baillie (Hygiene) & Co Ltd (toilet/leaning mats.)	18.34
Cheque No. 102502 J. Lowery (PP petrol, etc)	65.33
Cheque No. 102503 Cllr Macdonald (PP reim. keys/Sellotape/hasp/lock)	37.68
Cheque No. 102504 Data Protection Annual Registration Fee	35.00
Cheque No. 102505 S.E Gunn (CC cleaning)	129.00
Cheque No. 102506 G. Sneddon (post April-June £29.17, paper £12.50)	41.67
Cheque No. 102507 Cllr Currall (strap fasteners & notice board magnets)	11.97
Cheque No. 102508 KBC (Printing services July)	13.46

(DD - TG&P electricity £26.39 & £23.66)

(Expenditure Powers LGA 1972 s.111/133/LG (Misc. Provisions) Act 1976)

07/17/16. Media Release – Press/Website/Facebook/Twitter

Cllr Jerram will be placing Town Mayor's "mumblings" on the Website.

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07/17/17 Private and Confidential Items

None.

There being no further items for discussion the Chair closed the meeting at 9.45 pm