

**MINUTES OF THE MEETING OF BURTON LATIMER TOWN COUNCIL  
HELD AT BURTON LATIMER CIVIC CENTRE ON 07 FEBRUARY 2017**

*Present: Town Councillors: N. Padget (Town Mayor), M. Brereton  
J. Currall, J. Davies, C. Groome, F. Macdonald, M. Roche  
J. Smith, S. Watts,*

*Police: 2 representatives were present at the start of the  
meeting but were called away before 'Police Matters'*

*Members of the Public: 3*

*The Chair (i) informed those present that the meeting was being audio recorded, to be subsequently accessible on the Town Council's Website (ii) requested all present to switch their mobile phones to silent.*

Public Forum:

J. Baynham- (i) Church Street residents' perception is that the traffic volume has increased and the speed restrictions have not worked, they appreciate that the traffic survey will be undertaken on completion of the road works (ii) only one doctor on duty at Medical Centre when JB was seeking an appointment, 4 on the board where there used to be 7 (iii) ask KBC for the highways Infrastructure Plan for BL.

BLTC's response: Cllr Macdonald - Infrastructure Plan is NCC's responsibility, not KBCs. Cllr Smith made reference to the Core Spatial Strategy. Cllr Padget agreed that there are currently problems with arranging doctor's appointments.

P. Joy – Does BLTC know the exact number of houses to be built in BL in the next 3 years? (related to school capacity)

BLTC's response: Cllr Macdonald – 101 houses have been approved by KBC, will obtain figures for past 12 months.

**02/17/01      Apologies**

Cllr R. Groome (meeting at Peterborough Cathedral) – Cllr Padget proposed that the absence be approved, seconded by Cllr Currall. **Resolved:** that the proposal be approved.

Cllr Jerram (family illness) – Cllr Groome proposed that the absence be approved, seconded by Cllr Macdonald. **Resolved:** that the proposal be approved.

Cllr Zanger (illness) – Cllr Smith proposed that the absence be approved, seconded by Cllr Macdonald. **Resolved:** that the proposal be approved.

**02/17/02      Declarations of Interest**

None.

**02/17/03      Resolution: Approval of BLTC Minutes of 03 January 2017**

Cllr Macdonald proposed that the above Resolution be approved, seconded by Cllr Groome. **Resolved:** that the proposal be approved. The Action Tracker was also updated.

**02/17/04      Police Matters**

No police presence.

**02/17/05      Town Mayor's Report**

I've attended and chaired the BLTC full council and planning meetings and attended the CCMB meeting during January. I've managed to get the soundproofing specification for the work to be done in the Youth Room and finally scheduled the work for the half term week, hopefully to minimise disturbance to users of the room.

I've represented the council at the Raunds Mayor's Burns Night event on 21<sup>st</sup> Jan. My wife and I won the raffle first prize – a giant 93 inch tall Teddy Bear! We have donated this to the Burton Latimer Library and you can see him sat in the children's reading corner!

I also visited the Northampton Guildhall at the Mayor's invite and enjoyed a tour of the building.

I visited the Buccleuch Academy with our Guide Dog puppy Brandy on 9<sup>th</sup> Jan and arranged a visit to the Burton Latimer Beavers group on 27<sup>th</sup> Jan with Brandy and a working Guide dog (Lynn) and owner (Joy) to talk to the group about the work of the Guide Dogs charity accompanied by Bob Pooley, the Kettering Area Guide Dog fundraising organiser with his trained guide dog Adam.

I've been starting to organise my Mayoral Charity Dinner and looking at various venues. Like John last year I wanted to host the event in Burton Latimer and have settled on the Kushboo Wine Bar on 17<sup>th</sup> March. The evening will be an Indian Buffet style meal with some musical entertainment and of course a raffle. I hope you will be able to support this event, either by attending and/or selling some tickets to friends or by donating a raffle prize.

Report noted.

**02/17/06      Borough Council Matters of Interest Report**

Report from Cllr Ruth Groome was noted and included in the 'Reports to Council'.

**02/17/07 County Council Matters of Interest Report (Cllr C. Groome)**

The report was noted and included in the 'Reports to Council'. Raising of Station Road rail bridge (electrification of line) - Cllr Padget proposed that Cllr Groome's request for approval to write to the Highways Authority and Network Rail and whoever else who might help to promote the issue be approved, seconded by Cllr Macdonald. **Resolved:** that the proposal be approved.

**02/17/08 Reports from Representatives on Outside Bodies**

**8.1 Twinning Group (Cllr Jerram)**

Report noted and included in the 'Reports to Council'.

**8.2 Patient's Forum (Cllr Jerram)**

Report noted and included in the 'Reports to Council'. Cllr Macdonald informed the Council that he had withdrawn from the Patient's Forum; Cllr Davies to replace Cllr Macdonald, subject to being given a lift to meetings by Cllr Jerram.

**02/17/09 Policies & Priorities**

**9.1 Resolution: Approval of Planning Committee Minutes 26 January 2017**

Cllr Davies proposed that the above Resolution be approved, seconded by Cllr Padget. **Resolved:** that the proposal be approved.

**9.2 Bosworths Proposed Development – S. 106 Monies**

Cllr Macdonald proposed that BLTC writes (3DR) to KBC to advise that the Town Council wishes to be involved in the S. 106 monies discussions relating to this development, second by Cllr Groome. **Resolved:** that the proposal be approved.

**9.3 Resolution: Approval of Civic Centre Management Board Report**

Cllr Padget proposed that the above Resolution be approved, seconded by Cllr Macdonald. **Resolved:** that the proposal be approved.

Soundproofing Community Room – Cllr Padget confirmed that the work will be undertaken next week.

Printing of Council papers – Cllr Macdonald proposed that the existing arrangements continue, seconded by Cllr Padget. **Resolved:** that the proposal be approved.

**9.4 Resolution: Approval of Pocket Park Management Board Report**

Cllr Macdonald proposed that the above Resolution be approved, seconded by Cllr Watts. **Resolved:** that the proposal be approved.

**9.5 Town Cllrs' Reports Submitted to BLTC**

None submitted.

**9.6 Assets of Community Value Update**

Cllr Macdonald proposed that the following 6 properties in BL (as agreed by Cllrs) be submitted to KBC as Assets of Community Value, seconded by Cllr Padget. **Resolved:** that the proposal be approved.

Dukes Arms, The Olde Victoria, Kushboo Building, Library, Community Centre, Civic Centre.

**9.7 Sports & Leisure Group Notes**

Cllr Macdonald proposed that the above Resolution be approved, seconded by Cllr Padget. **Resolved:** that the proposal be approved.

**9.8 KBC's 2017/18 Budget Consultation Feedback**

Cllr Watts reported that KBC has 'balanced the books', likely to be an increase in Council Tax, next steps – referral to KBC's Scrutiny Committee and the setting of the level of the 2017/18 Council Tax.

Cllr Padget thanked Cllr Watts for attending the meeting and reporting back to the Town Council.

**02/17/10. Correspondence**

**10.1 Polling Station Booking – County Council Elections - 04 May 2017**

Noted by Cllrs, tenants and casual room hire customers to be advised, 'rent free' day for tenants agreed. Cllr Watts to hand in his CC key to Cllr Padget before the election day.

**10.2 BL Town Bowls Club – 'Stonemason's Yard'**

BLTBC's copy letter to KBC re: members of the public parking in the Stonemason's Yard (which BLTBC lease from KBC for £3,500 pa) preventing the parking of *BLTC*

BLTBC's members' vehicles and the shutting of BLTBC's gates, noted by Town Cllrs.

### 10.3 NCALC – New External Auditor

Cllrs noted that the Town Council's External Auditor will change to PKF Littlejohn, starting with the 2017/18 accounts.

### 10.4 Anglian Water – Change to Anglian Water Business (National ) Ltd.

Noted. Change effective from 01 April 2017.

### 10.5 NCC Response to BLTC's Letter - Poor Quality of Lighting in High Street

NCC's planned improvements to the lighting noted by Cllrs. Agreed that NCC be asked to confirm the date that the improvements will be implemented. Cllr Macdonald arranging for KBC to prune the tree in the grounds of the Civic Centre which is near a street light.

### 02/17/11. Highways Report (Cllr Macdonald)

The report was noted and included in the 'Reports to Council'.

### 02/17/12. Urgent Matters (to be agreed by the Chair)

### 12.1 South East Midlands Local Enterprise Partnership – Grants For Rural Businesses

Cllr Padget proposed that the information relating to the above be forwarded to Warwick Hunt for inclusion on BL's Website, seconded by Cllr Groome. **Resolved:** that the proposal be approved.

### 02/1713. **Resolution:** Approval of Accounts for Payment

Cllr Groome proposed that the amended list of accounts for payment below be approved, seconded by Cllr Macdonald. **Resolved:** that the proposal be approved.

	£
Cheque No. 102432 A.P. Lewis (installing benches – VAT element	95.20
Cheque No. 102433 G.Sneddon (Clerk's salary February 2017)	992.01
Cheque No. 102434 HMRC (Tax & NI February 2017)	310.99
Cheque No. 102435 I. Partridge (cleaning CC windows)	30.00
Cheque No. 102436 LITE (Install/dismantle/store Christmas lights)	5928.00
Cheque No. 102437 A. Baillie (Hygiene) (toiletries/cleaning materials)	52.90

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Cheque No. 102438	Anglian Water (water & sewerage 12/10/16-11/01/17)	127.52
Cheque No. 102439	SE Gunn (Cleaning CC January 2017)	153.00
Cheque No. 102440	W. Hunt (Website management Jan-March 2017)	326.25
Cheque No. 102441	Cancelled	
Cheque No. 102442	Cllr Macdonald (Paint £57.07, Travelling exp. £24.40, CC Keys -2 no. £12.00)	93.47
Cheque No. 102443	KBC ( Printing BLTC Papers)	11.23
Cheque No. 102444	Mower Repair Shop (Pocket Park Plant Maintenance)	1116.61
Cheque No. 102445	GM Mechanical Services Ltd (CC rad valve/whb/taps)	230.40
Cheque No. 102446	D. Gunn (Reimb. CC rear door key)	4.40

*(Expenditure Powers LGA 1972 s.111/133/LG (Misc. Provisions ) Act 1976)*

**02/17/14. Media Release – Press/Website/Facebook/Twitter**

None.

*Cllr Smith left the meeting at this point*

**02/17/15. Private and Confidential Items (Public & Press will be excluded)**

*Members of the public were excluded from the 'Private & Confidential' business of the meeting on the grounds that it involves items of business which include the likely disclosure of exempt information as defined by Paragraphs 1-7 of the Local Government (Access to Information) (Variation) Order 2006 in respect of Schedule 12A to the Local Government Act 1972.*