
BURTON LATIMER
TOWN COUNCIL
www.burtonlatimer.org

Clerk: Mr George Sneddon
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Members of the Public & Press
Burton Latimer

Our Ref: Agenda December 2017

Date: 28 November 2017

Dear Member of the Public,

You are invited to a meeting of the Burton Latimer Town Council to be held on the **05 December 2017** purpose of transacting the business listed hereunder. Please contact the Clerk should you require a copy of any reports referred to in the agenda.

A Public Forum will take place from 7.00 pm to 7.15 pm. to give members of the public and the press the opportunity to address the Town Council on any matters they wish to raise.

Yours sincerely

George Sneddon MA, DMS, CiLCA

Clerk to the Council.

AGENDA FOR THE MEETING

1. Apologies
2. Declarations of Interest
3. **Resolution:** Approval of BLTC Minutes of 07 November 2017 & Action Points
4. Police Matters (to include feedback from Public Meeting)
5. Town Mayor's Report
6. Borough Council Matters of Interest
7. County Council Matters of Interest
8. Town Councillors' Reports
9. Reports from Representatives on Outside Bodies
10. **Policies & Priorities**
- 10.1 **Resolution:** Approval of the Planning Committee Minutes of 23 November 2017

- 10.2** **Resolution:** Approval of Civic Centre Management Board Report
- 10.3** **Resolution:** Approval of Pocket Park Management Report
- 10.4** Fire Risk Assessment Update
- 10.5** Budget Setting 2018/2019
- 10.6** Youth Group Update
- 10.7** Millennium Walk
- 10.8** KBC Town Centre Grant Projects
- 10.9** Barclays Branch Closure Update
- 10.10** Civic Centre Lease Renewal/Roof Repairs Report
- 10.11** Wind Farm Funds/Grants
- 10.12** Public Address System
- 11. Correspondence**
- 11.1 NCC – Adoption Oathill Rise (Part)
- 11.2 J. Baynham ‘s Email
- 11.3 Church Street Resident’s Email
- 12. Highways Report
- 13. Urgent Matters (to be agreed by the Chair)
- 14. **Resolution:** Approval of Accounts for Payment

			£
Cheque No.	102557	G.Sneddon (Clerk’s salary December 2017)	994.60
Cheque No.	102558	HMRC (Tax & NI December 2017)	326.32
Cheque No.	102559	Shire Security Ltd (repairs to emergency lighting)	365.53
Cheque No.	102560	Anglian Water Business (water & sewerage 08/08-07/11)	153.39
Cheque No.	102561	Mower Repair Shop Ltd (PP tractor repairs)	108.00
Cheque No.	102562	St Mary’s School (room hire – public meeting)	45.00
Cheque No.	102563	RF Blount & Sons (service boiler)	114.00
Cheque No.	102564	A. Baillie (Hygiene) & Co (cleaning mats. & toiletries)	16.68
Cheque No.	102565	G Sneddon (reimb. postage July - Dec 2017)	53.52
Cheque No.	102566	Sign Shed (to replace cancelled Cheque No. 102536)	69.48
(DD TG&P (Electricity £13.04)			

- 15. Media Releases – Press/Website/Facebook/Twitter
- 16. Private and Confidential Items (Public & Press will be excluded)**
- None.

Members of the public can address the Council on any items on the Agenda for not more than 3 minutes when the item is discussed, provided that at least 3 working days notice is given to the Clerk.

DATES OF BLTC MEETINGS:

Full Council: Tuesdays 7.00 pm: 02/01/18, 06/02/18, 06/03/18

Planning Committee: 4th Thursdays each month 7.00 pm: 28/12/17, 25/01/18, 22/02/18, 22/03/18

Reporting on Meetings of the Council

Members of the press and public are entitled to report on meetings of the Council, Finance & General Purposes Committee and Planning Committee, except in circumstances where they have been excluded in accordance with national rules.

If you wish to report on this meeting, please telephone 07732331946 or email georgesneddon@talktalk.net at least two days before the meeting to enable the Council to provide reasonable facilities for you to do so. Failure to advise the Council of your intention may mean the necessary facilities will not be available. If you are planning to attend, and do not wish to be recorded or photographed, please inform the Chair at the start of the meeting.