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**BURTON LATIMER  
TOWN COUNCIL**  
www.burtonlatimer.org

**Clerk: Mr George Sneddon  
14 Skeffington Close  
Geddington  
Kettering  
Northamptonshire  
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**Members of the Public & Press  
Burton Latimer**

**Our Ref: Agenda November 2017**

**Date: 31 October 2017**

Dear Member of the Public,

You are invited to a meeting of the Burton Latimer Town Council to be held on the **07 November 2017** purpose of transacting the business listed hereunder. Please contact the Clerk should you require a copy of any reports referred to in the agenda.

*A Public Forum will take place from 7.00 pm to 7.15 pm. to give members of the public and the press the opportunity to address the Town Council on any matters they wish to raise.*

Yours sincerely

**George Sneddon MA, DMS, CiLCA**

**Clerk to the Council.**

### **AGENDA FOR THE MEETING**

1. Apologies
2. Declarations of Interest
3. **Resolution:** Approval of BLTC Minutes of 03 October 2017 & Action Points
4. Police Matters
5. Town Mayor's Report
6. Borough Council Matters of Interest
7. County Council Matters of Interest
8. Town Councillors' Reports
9. Reports from Representatives on Outside Bodies
- 9.1 Patient's Participation Group Update
- 10. Policies & Priorities**
- 10.1 S.106 Monies Update (Public Realm & Community Leisure) - Guy Holloway (KBC)**

- 10.2 **Resolution:** Approval of Planning Committee Minutes 26 October 2017
- 10.3 **Resolution:** Approval of Civic Centre Management Board Report
- 10.4 **Resolution:** Approval of Pocket Park Management Board Report
- 10.5 **Resolution:** Approval of Expenditure Monitoring Statement (April-Oct 2017)
- 10.6 **Resolution:** Approval of Bank Rec. Statement Saver Account (April-Sept 2017)
- 10.7 **Resolution:** Approval of Bank Rec. Statement Cheque Account (April-Sept 2017)
- 10.8 **Resolution:** Approval of Cash Book (April-Oct 2017)
- 10.9 NCALC Meeting – Report on Unitary Authorities
- 10.10 Civic Centre Lease Renewal/Roof Repairs Update
- 10.11 Automated External Defibrillator Update
- 10.12 Duke Street/Alexandra Street – One-Way System Update
- 10.13 Barclays Bank Branch Closure Petition Update
- 10.14 Town Centre Grant Projects Update
- 10.15 Millennium Walk Report – Potential Transfer of Land from Taylor Wimpey
- 10.16 NCC Medium Term Financial Plan
- 10.17 Excessive Use of Broadband
- 10.18 Persistent Absence from BLTC Meetings
- 11. Correspondence
- 11.1 Mr J. Baynham’s Email
- 11.2 LGSS Law – Diversion Order – Public Footpath UA2 (Part)
- 11.3 RF Blount – Annual Boiler Service Plan
- 11.4 KBC – Town & Parish Precepts
- 12. Highways Report
- 13. Urgent Matters (to be agreed by the Chair)
- 14. **Resolution:** Approval of Accounts for Payment

	£
Cheque No. 102557 G.Sneddon (Clerk’s salary November 2017)	994.60
Cheque No. 102558 HMRC (Tax & NI November 2017)	326.32
Cheque No. 102559 RF Blount & Sons Ltd (repair stuck radiator valve)	48.00
Cheque No. 102560 KBC – (Grounds Maint. Tree work)	414.00
Cheque No. 102561 I Partridge (window cleaning)	30.00
Cheque No. 102562 Brunel Signs (CC FRA Signs)	45.96
Cheque No. 102563 Mathew Oliver (FRA front door)	1188.00
Cheque No. 102564 Cllr Macdonald (Reimb. PP petrol £31.52, CC key £5)	36.52
Cheque No. 102565 T. Yates (PP reimb. petrol & diesel)	23.50
(Direct Debit - TG&P Electricity - £21.02)	

- 16. **Private and Confidential Items (Public & Press will be excluded)**  
None.

***Members of the public can address the Council on any items on the Agenda for not more than 3 minutes when the item is discussed, provided that at least 3 working days notice is given to the Clerk.***

**DATES OF BLTC MEETINGS:**

**Full Council: Tuesdays 7.00 pm: 05/12/17, 02/01/18, 06/02/18, 06/03/18**

**Planning Committee: 4<sup>th</sup> Thursdays each month 7.00 pm: 23/11/17, 28/12/17, 25/01/18, 22/02/18, 22/03/18**

Reporting on Meetings of the Council

*Members of the press and public are entitled to report on meetings of the Council, Finance & General Purposes Committee and Planning Committee, except in circumstances where they have been excluded in accordance with national rules.*

*If you wish to report on this meeting, please telephone 07732331946 or email [georgesneddon@talktalk.net](mailto:georgesneddon@talktalk.net) at least two days before the meeting to enable the Council to provide reasonable facilities for you to do so. Failure to advise the Council of your intention may mean the necessary facilities will not be available.*

*If you are planning to attend, and do not wish to be recorded or photographed, please inform the Chair at the start of the meeting.*