
**BURTON LATIMER
TOWN COUNCIL**
www.burtonlatimer.org

**Clerk: Mr George Sneddon
14 Skeffington Close
Geddington
Kettering
Northamptonshire
NN14 1BA**
Tel: Mobile: 07732331946
Email: georgesneddon@talktalk.net

**Members of the Public & Press
Burton Latimer**

Our Ref: Agenda October 2017

Date: 27 September 2017

Dear Member of the Public,

You are invited to a meeting of the Burton Latimer Town Council to be held on the **03 October 2017** purpose of transacting the business listed hereunder. Please contact the Clerk should you require a copy of any reports referred to in the agenda.

A Public Forum will take place from 7.00 pm to 7.15 pm. to give members of the public and the press the opportunity to address the Town Council on any matters they wish to raise.

Yours sincerely

George Sneddon MA, DMS, CiLCA

Clerk to the Council.

AGENDA FOR THE MEETING

1. Apologies
2. Declarations of Interest
3. **Resolution:** Approval of BLTC Minutes of 05 September 2017 & Action Points
4. Police Matters
5. Town Mayor's Report
6. Borough Council Matters of Interest
7. County Council Matters of Interest
8. Town Councillors' Reports
9. Reports from Representatives on Outside Bodies
- 9.1 Patient's Participation Group Update
- 10. Policies & Priorities**
- 10.1 Resolution:** Approval of the Planning Committee Minutes of 28 September 2017

- 10.2** **Resolution:** Approval of Civic Centre Management Board Report
- 10.3** **Resolution** Approval of Pocket Park Management Board Report
- 10.4** **Resolution:** Approval of (i) External Audit for Year Ended 31 March 2017 (ii) External Audit Certificate
- 10.5** NCC – Bus Stop in Queensway
- 10.6** NCC/Balfour Beatty – Invoice for Festive Lighting Sockets Update
- 10.7** Crime Levels in BL – Public Meeting Update
- 10.8** Unadopted Roads & Open Spaces Update
- 10.9** Civic Centre Lease Renewal/Roof Repairs -Update
- 10.10** Automated External Defibrillator - Update
- 10.11** Duke Street/Alexandra Street – One-Way System Update
- 10.12** NHA – Emergency Use of Civic Centre -Update
- 10.13** Barclays Bank Branch Closure Petition -Update
- 10.14** Town Centre Grant Projects Update
- 10.15** Pocket Park Hedge – Annual Cut
- 10.16** Regularity of CCMB & PPMB Meetings
- 10.17** Millennium Walk Report – Transfer of Land from Taylor Wimpey
- 10.18** Civic Centre Fire Assessment Update
- 11. Correspondence**
- 11.1 Church Street Traffic – Emails from Residents
- 11.2 BL Remembrance Parade 12 November 14.00 Hrs
- 12. Highways Report
- 13. Urgent Matters (to be agreed by the Chair)
- 14. **Resolution:** Approval of Accounts for Payment

	£
Cheque No. 102533 G.Sneddon (Clerk’s salary October 2017)	994.60
Cheque No. 102534 HMRC (Tax & NI October 2017)	326.32
Cheque No. 102535 BDO (External Audit Invoice)	360.00
Cheque No. 102536 The Sign Shed (private road sign)	69.48
Cheque No. 102537 Baillie (Hygiene) (F/Aid kit 8.80, cleaning mats. 54.47)	63.27
Cheque No. 102538 Vacman (Vacuum repairs)	55.00
Cheque No. 102539 Shire Security (emergency lighting service)	133.20
Cheque No. 102540 Valk Electrical Ltd (2 tubes/led light/fused spur)	125.00
Cheque No. 102541 G. Sneddon (reimb. doors/ door closers/handles/locks)	274.65
Cheque No. 102542 PHS Group (sanitary disposal/Duty of Care)	260.21
Cheque No. 102543 Warwick Hunt (01 July – 31 December)	652.50
Cheque No. 102544 S.C Weller (replacement of cheque no. 102532)	190.00
Cheque No. 102545 Drage Electric Ltd (repairs to overhead fan/light)	359.04
Cheque No. 102546 Mower Repair Shop (repairs to PP tractor)	121.20
Cheque No. 102547 Cllr Macdonald (Reimb. varnish/brushes/rollers, etc)	47.11
Cheque No. 102548 Balfour Beatty (installing fest. lighting sockets)	4284.54
Cheque No. 102549 Cllr Jerram (Reimb. key)	9.80
Cheque No. 102550 T. Yates (Reimb, PP petrol)	6.16
15. Media Releases – Press/Website/Facebook/Twitter	
16. Private and Confidential Items (Public & Press will be excluded)	
16.1 Rental of Civic Centre office	

Members of the public can address the Council on any items on the Agenda for not more than 3 minutes when the item is discussed, provided that at least 3 working days notice is given to the Clerk.

DATES OF BLTC MEETINGS:

Full Council: Tuesdays 7.00 pm: 07/11/17, 05/12/17, 02/01/18, 06/02/18, 06/03/18

Planning Committee: 4th Thursdays each month 7.00 pm: 26/10/17, 23/11/17, 28/12/17, 25/01/18, 22/02/18, 22/03/18

Reporting on Meetings of the Council

Members of the press and public are entitled to report on meetings of the Council, Finance & General Purposes Committee and Planning Committee, except in circumstances where they have been excluded in accordance with national rules.

If you wish to report on this meeting, please telephone 07732331946 or email georgesneddon@talktalk.net at least two days before the meeting to enable the Council to provide reasonable facilities for you to do so. Failure to advise the Council of your intention may mean the necessary facilities will not be available.

If you are planning to attend, and do not wish to be recorded or photographed, please inform the Chair at the start of the meeting.