
**BURTON LATIMER
TOWN COUNCIL**
www.burtonlatimer.org

**Clerk: Mr George Sneddon
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**Members of the Public & Press
Burton Latimer**

Our Ref: Agenda September 2017

Date: 30 August 2017

Dear Member of the Public,

You are invited to a meeting of the Burton Latimer Town Council to be held on the **05 September 2017** purpose of transacting the business listed hereunder. Please contact the Clerk should you require a copy of any reports referred to in the agenda.

A Public Forum will take place from 7.00 pm to 7.15 pm. to give members of the public and the press the opportunity to address the Town Council on any matters they wish to raise.

Yours sincerely

George Sneddon MA, DMS, CiLCA

Clerk to the Council.

AGENDA FOR THE MEETING

1. Apologies
2. Declarations of Interest
3. **Resolution:** Approval of BLTC Minutes of 01 August 2017 & Action Points
4. Police Matters & Crime Levels in Burton Latimer
5. Town Mayor's Report
6. Borough Council Matters of Interest
7. County Council Matters of Interest
8. Town Councillors' Reports
9. Reports from Representatives on Outside Bodies
10. **Policies & Priorities**
- 10.1 **Resolution:** Approval of the Planning Committee Minutes of 24 August 2017

- 10.2 **Resolution:** Approval of Civic Centre Management Board Report
- 10.3 **Resolution** Approval of Pocket Park Management Board Report
- 10.4 Unadopted Roads & Open Spaces
- 10.5 Civic Centre Lease Renewal/Roof Repairs Update
- 10.6 Automated External Defibrillator Update
- 10.7 Duke Street/Alexandra Street One-Way System Update
- 10.8 NCC/Balfour Beatty – Lamppost Improvement Costs Update
- 10.9 NHS Emergency Use of Civic Centre Update
- 10.10 KierWSP – Annual Waiting Restriction Review
- 10.11 Shire Security – Fire System - Renewal of Maintenance Contract
- 10.12 Valuation Office Agency – Notices of Alterations to the Rating List
- 11. Correspondence
 - 11.1 KBC – Town Centre Grant Offer
 - 11.2 Canon Roger Knight – Various Matters
 - 11.3 Barclays Bank – BL Branch Closure
 - 11.4 KBC – Independent Review Panel
 - 11.5 KBC – Extension of Designated Public Spaces
 - 11.6 KBC – Permission to Erect Banners/Signs
 - 11.7 KBC – Promoting Voter Registration
 - 11.8 LGSS LAW Ltd – Definitive Map Modification Order UA29
 - 11.9 KBC – Kettering Town Centre Conference
- 12. Highways Report
- 13. Urgent Matters (to be agreed by the Chair)
- 14. **Resolution:** Approval of Accounts for Payment

			£
Cheque No.	102518	G.Sneddon (Clerk’s salary September 2017)	994.60
Cheque No.	102519	HMRC (Tax & NI September 2017)	326.32
Cheque No.	102520	Mower Repair Shop (repairs to PP Tractor & strim.)	290.45
Cheque No.	102521	Kensigns (new Notice board)	305.04
Cheque No.	102522	S.E Gunn (cleaning Civic Centre July/Aug 2017)	287.00
Cheque No.	102523	Nimlock (PP signs)	317.52
Cheque No.	102524	Shire Security (fire system annual inspect/maint.)	78.00
Cheque No.	102525	Anglian Water (water/sewerage 12/04 – 07/08)	67.91
Cheque No.	102526	F. Radford (reimb. Talking Newspaper office key)	6.00
Cheque No.	102527	GM Mechanical Services Ltd (damaged cistern)	302.40
Cheque No.	102528	Cllr Macdonald (reimb. boilerhouse padlock key)	6.00
Cheque No.	102529	G Sneddon (reimb. printer paper)	10.00
(Total Gas & Power Gas Bill 26/04- 31/07 DD £348 02)			
(Total Gas & Power Electricity Bill 04/07/- 03/08 DD £8.80)			

- 15. Media Releases – Press/Website/Facebook/Twitter
- 16. **Private and Confidential Items (Public & Press will be excluded)**
- 16.1 Renting of Civic Centre Office

Members of the public can address the Council on any items on the Agenda for not more than 3 minutes when the item is discussed, provided that at least 3 working days notice is given to the Clerk.

DATES OF BLTC MEETINGS:

Full Council: Tuesdays 7.00 pm: 03/10/17, 07/11/17, 05/12/17, 02/01/18, 06/02/18, 06/03/18

Planning Committee: 4th Thursdays each month 7.00 pm: 28/09/17, 26/10/17, 23/11/17, 28/12/17, 25/01/18, 22/02/18, 22/03/18

Reporting on Meetings of the Council

Members of the press and public are entitled to report on meetings of the Council, Finance & General Purposes Committee and Planning Committee, except in circumstances where they have been excluded in accordance with national rules.

If you wish to report on this meeting, please telephone 07732331946 or email georgesneddon@talktalk.net at least two days before the meeting to enable the Council to provide reasonable facilities for you to do so. Failure to advise the Council of your intention may mean the necessary facilities will not be available.

If you are planning to attend, and do not wish to be recorded or photographed, please inform the Chair at the start of the meeting.