
**BURTON LATIMER
TOWN COUNCIL**
www.burtonlatimer.org

Clerk: Mr George Sneddon
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Members of the Public & Press
Burton Latimer

Our Ref: Agenda August 2017

Date: 26 July 2017

Dear Member of the Public,

You are invited to a meeting of the Burton Latimer Town Council to be held on the **01 August 2017** purpose of transacting the business listed hereunder. Please contact the Clerk should you require a copy of any reports referred to in the agenda.

A Public Forum will take place from 7.00 pm to 7.15 pm. to give members of the public and the press the opportunity to address the Town Council on any matters they wish to raise.

Yours sincerely

George Sneddon MA, DMS, CiLCA

Clerk to the Council.

AGENDA FOR THE MEETING

1. Apologies
2. Declarations of Interest
3. **Resolution:** Approval of BLTC Minutes of 04 July 2017 & Action Points
4. Police Matters
5. Sports & Leisure – Guy Holloway & KBC Colleagues
6. Town Mayor's Report
7. Borough Council Matters of Interest
8. County Council Matters of Interest
9. Town Councillors' Reports
10. Reports from Representatives on Outside Bodies
11. **Policies & Priorities**

- 11.1 **Resolution:** Approval of Planning Committee Minutes of 27 July 2017
- 11.2 **Resolution:** Approval of Civic Centre Management Board Report
- 11.3 **Resolution** Approval of Pocket Park Management Board Report
- 11.4 KBC – Town Centre Grant Projects
- 11.5 Urban Design Framework
- 11.6 Automated External Defibrillator Update
- 11.7 Remembrance Day 2018
- 11.8 Hayfield Cross School- Temporary Closures
- 11.9 Duke Street/Alexandra Street - One-Way System
- 11.10 Website Project Group Update
- 11.11 Civic Centre -Youth Club Update
- 11.12 Civic Centre Lease Renewal/Roof Repairs Update
- 11.13 NCC/Balfour Beatty – Lamp Post Improvement Costs Update
- 11.14 NHA Emergency Use of Civic Centre Update
- 11.15 Renewal of Notice Board (Avenues)
- 11.16 Unadopted Roads & Open Spaces
- 12. **Correspondence**
- 13. Highways Report
- 14. Urgent Matters (to be agreed by the Chair)
- 15. **Resolution:** Approval of Accounts for Payment

	£
Cheque No. 102509 G.Sneddon (Clerk’s salary August 2017)	994.60
Cheque No. 102510 HMRC (Tax & NI August 2017)	326.32
Cheque No. 102511 Cllr Macdonald (reimb. glass to CC boiler room door & CC key, mileage – NCALC meeting, PP petrol)	255.89
Cheque No. 102512 A. Baillie (Hygiene) & Co (cleaning mats.& toiletries)	14.36
Cheque No. 102513 Shire Security Ltd (demo to test call point -fire alarm)	48.00
Cheque No. 102514 Cllr Padget (Reimb. engraving of Mayor’s Plaque)	8.99
Cheque No. 102515 J. Lowery (Reimb. PP petrol)	19.06
(DD BT 09 May £63.48)	

- 16. Media Releases – Press/Website/Facebook/Twitter
- 17. **Private and Confidential Items (Public & Press will be excluded)**

Members of the public can address the Council on any items on the Agenda for not more than 3 minutes when the item is discussed, provided that at least 3 working days notice is given to the Clerk.

DATES OF BLTC MEETINGS:

Full Council: Tuesdays 7.00 pm: 05/09/17, 03/10/17, 07/11/17, 05/12/17, 02/01/18, 06/02/18, 06/03/18

Planning Committee: 4th Thursdays each month 7.00 pm: 24/08/17, 28/09/17,26/10/17, 23/11/17, 28/12/17, 25/01/18, 22/02/18, 22/03/18

Reporting on Meetings of the Council

Members of the press and public are entitled to report on meetings of the Council, Finance & General Purposes Committee and Planning Committee, except in circumstances where they have been excluded in accordance with national rules.

If you wish to report on this meeting, please telephone 07732331946 or email georgesneddon@talktalk.net at least two days before the meeting to enable the Council to provide reasonable facilities for you to do so. Failure to advise the Council of your intention may mean the necessary facilities will not be available. If you are planning to attend, and do not wish to be recorded or photographed, please inform the Chair at the start of the meeting.