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**BURTON LATIMER  
TOWN COUNCIL**  
www.burtonlatimer.org

**Clerk: Mr George Sneddon  
14 Skeffington Close  
Geddington  
Kettering  
Northamptonshire  
NN14 1BA**  
**Tel: Mobile: 07732331946**  
**Email: georgesneddon@talktalk.net**

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**Members of the Public & Press  
Burton Latimer**

**Our Ref: Agenda June 2017**

**Date: 30 May 2017**

Dear Member of the Public,

You are invited to a meeting of the Burton Latimer Town Council to be held on the **06 June 2017** purpose of transacting the business listed hereunder. Please contact the Clerk should you require a copy of any reports referred to in the agenda.

*A Public Forum will take place from 7.00 pm to 7.15 pm. to give members of the public and the press the opportunity to address the Town Council on any matters they wish to raise.*

Yours sincerely

**George Sneddon MA, DMS, CiLCA**

**Clerk to the Council.**

### **AGENDA FOR THE MEETING**

1. Apologies
2. Declarations of Interest
3. **Resolution:** Approval of Annual Council Meeting Minutes of 02 May 2017 & Action Points
4. Police Matters
5. Town Mayor's Report
6. Borough Council Matters of Interest
7. County Council Matters of Interest
8. Reports from Representatives on Outside Bodies
- 8.1 Patients' Forum
- 8.2 Twinning Association
9. **Policies & Priorities**

- 9.1 **Resolution:** Approval of Planning Committee Minutes 25 May 2017
- 9.2 **Resolution:** Approval of Civic Centre Management Board Report
- 9.3 **Resolution** Approval of Pocket Park Management Board Report
- 9.4 **Resolution:** Adoption of the 2016/2017 Internal Audit Report
- 9.5 **Resolution:** Approval of Town Council's 2016/2017 Accounts and Annual Return
- 9.6 Pride of Burton Latimer Award Update
- 9.7 Sport & Leisure Group - Notes of Meeting
- 9.8 Automated External Defibrillator Update
- 9.9 Review of Mayoral Election Procedure
- 9.10 Civic Centre – Youth Group
- 9.11 KBC – Town Centre Grant Update
- 9.12 East of Kettering Infrastructure
- 10. **Correspondence**
- 10.1 NCC - Rights of Way Questionnaire
- 10.2 BL Heritage Society – Internet Access
- 11. Highways Report
- 12. Urgent Matters (to be agreed by the Chair)
- 13. **Resolution:** Approval of Accounts for Payment

	£
Cheque No. 102485 G.Sneddon (Clerk's salary June 2017)	992.01
Cheque No. 102486 HMRC (Tax & NI June 2017)	310.99
Cheque No. 102487 S.E Gunn (cleaning CC May )	158.00
Cheque No. 102488 Anglian Water (water & sewerage)	301.51
Cheque No. 102489 I. Partridge (cleaning CC windows)	30.00
Cheque No. 102490 Cllr Jerram (Town Mayor's allowance 2017/18)	1000.00
Cheque No. 102491 A. Baillie (Hygiene) Ltd (cleaning & toiletry mats.)	88.39
(Direct Debit – TG&P gas - 09/02/17- 26/04/17 - £888.81)	
14. Media Releases – Press/Website/Facebook/Twitter	
15. <b>Private and Confidential Items (Public &amp; Press will be excluded)</b>	

***Members of the public can address the Council on any items on the Agenda for not more than 3 minutes when the item is discussed, provided that at least 3 working days notice is given to the Clerk.***

***DATES OF BLTC MEETINGS:***

***Full Council: Tuesdays 7.00 pm: 04/07/17, 01/08/17, 05/09/17, 03/10/17, 07/11/17, 05/12/17, 02/01/18, 06/02/18, 06/03/18***

***Planning Committee: 4<sup>th</sup> Thursdays each month 7.00 pm: 22/06/17, 27/07/17, 24/08/17, 28/09/17, 26/10/17, 23/11/17, 28/12/17, 25/01/18, 22/02/18, 22/03/18***

*Reporting on Meetings of the Council*

*Members of the press and public are entitled to report on meetings of the Council, Finance & General Purposes Committee and Planning Committee, except in circumstances where they have been excluded in accordance with national rules.*

*If you wish to report on this meeting, please telephone 07732331946 or email [georgesneddon@talktalk.net](mailto:georgesneddon@talktalk.net) at least two days before the meeting to enable the Council to provide reasonable facilities for you to do so. Failure to advise the Council of your intention may mean the necessary facilities will not be available.*

*If you are planning to attend, and do not wish to be recorded or photographed, please inform the Chair at the start of the meeting.*