
BURTON LATIMER
TOWN COUNCIL
www.burtonlatimer.org

Clerk: Mr George Sneddon M.A., D.M.S
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Members of the Public & Press
Burton Latimer

Our Ref: Agenda May 2017
Your Ref:
Date: 26 April 2017

Dear Member of the Public/Press,

You are invited to the **Annual Meeting of Burton Latimer Town Council** to be held on the **02 May 2017** commencing after the closure of the Annual Parish Meeting which commences at **7.00 p.m.** at the **Civic Centre, High Street, Burton Latimer** for the purposes of transacting the business listed hereunder.

A Public Forum will take place during the 15 minutes prior to the start of the Annual Meeting to give members of the public and the press the opportunity to address the Town Council on any matters they wish to raise.

Yours sincerely

George Sneddon

Clerk to the Council.

ANNUAL MEETING OF BURTON LATIMER TOWN COUNCIL
AGENDA

1. Appointment of Town Mayor (Chair) 2017/2018.
2. Declaration of Acceptance of Office
3. Appointment of Deputy Town Mayor (Deputy Chair) 2017/2018
4. Declaration of Acceptance of Office
5. Apologies
6. Declarations of Interests
7. Minutes of the Annual Meeting held on 03 May 2016 were approved 07 June 2016
8. **Resolution**: Approval of BLTC Minutes of 04 April 2017 & Action Points
9. Police Matters

10. Appointment of Representatives on Internal Committees/Groups & Outside Bodies
11. Town Mayor's Allowance (including reporting back on expenditure incurred)
12. Financial Authority
13. Matters Referred from Annual Parish Meeting
14. **Resolution:** Approval of Civic Centre Management Board's Report
15. **Resolution:** Approval of Pocket Park Management Board's Report
16. **Resolution:** Approval of Planning Committee Minutes 27 April 2017
17. **Resolution:** Adoption of Financial Regulations 2017
18. **Resolution:** Adoption of Standing Orders 2017
19. **Resolution:** Approval of Asset Register 31 March 2017
20. **Resolution:** Approval of Insurance Cover & Provider.
21. **Resolution:** Approval of Council's/Employee's Membership of Other Bodies
21. **Resolution:** Setting the Dates/Times/Place of Council Meetings for 2017/2018
22. **Resolution:** Approval of Accounts for payment

			£
Cheque No	102472	G. Sneddon (Clerk's salary May 2017)	992.01
Cheque No	102473	HMRC (Tax & NI May 2017)	310.99
Cheque No	102474	KBC (Printing services)	15.84
Cheque No	102475	S.E Gunn (cleaning Civic Centre April 2017)	141.00
Cheque No	102476	Cllr Macdonald (reimb. CC wood & hasp lock)	15.30
Cheque No	102477	Rutherfords Locksmith Ltd (secure PP container doors)	81.95
Cheque No	102478	SLCC (Membership fees 2017/18)	139.00

(Expenditure Powers: LGA 1972 s.111/133/LG (Misc. Provisions) Act 1976)

23. **Resolution:** Approval of Appointment of Internal Auditor for 2017/2018
24. **Resolution:** Approval of Sports & Leisure Group Report
25. TV Signal Issues/Wind Turbines (also see Item 29.3)
26. Highways Report
27. Borough Council Matters of Interest
28. County Council Matters of Interest
29. Town Councillors' Reports Submitted to BLTC
- 30. Correspondence**
- 30.1 Stagecoach & NCC – Bridle Road Petition
- 30.2 KBC – Civic Centre – Use As Polling Station 08 June 2017 (General Election)
- 30.3 BL Resident – Loss of TV Signal Due to Wind Turbines
31. Urgent Matters (with prior approval of Town Mayor)
32. Media Releases - Press/Website/Twitter/Facebook
- 33. Private & Confidential Items - None**

Members of the public can address the Council on any items on the Agenda for not more than 3 minutes when the item is discussed, provided that at least 3 working days notice is given to the Clerk.

DATES OF BLTC MEETINGS:

Full Council: Tuesdays 7.00 pm: 06/06/17, 04/07/17, 01/08/17, 05/09/17, 03/10/17, 07/11/17, 05/12/17, 02/01/18, 06/02/18, 06/03/18

Planning Committee: 4th Thursday each month 7.00 pm: 22/06/17, 27/07/17, 24/08/17, 28/09/17, 26/10/17, 23/11/17, 28/12/17, 25/01/18, 22/02/18, 22/03/18

Reporting on Meetings of the Council

Members of the press and public are entitled to report on meetings of the Council, Finance & General Purposes Committee and Planning Committee, except in circumstances where they have been excluded in accordance with national rules.

If you wish to report on this meeting, please telephone 07732331946 or email georgesneddon@talktalk.net at least two days before the meeting to enable the Council to provide reasonable facilities for you to do so. Failure to advise the Council of your intention may mean the necessary facilities will not be available.

If you are planning to attend, and do not wish to be recorded or photographed, please inform the Chair at the start of the meeting.