
**BURTON LATIMER
TOWN COUNCIL**
www.burtonlatimer.org

**Clerk: Mr George Sneddon
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**Members of the Public & Press
Burton Latimer**

Our Ref: Agenda April 2017

Date: 29 March 2017

Dear Member of the Public,

You are invited to a meeting of the Burton Latimer Town Council to be held on the **04 April 2017** purpose of transacting the business listed hereunder. Please contact the Clerk should you require a copy of any reports referred to in the agenda.

A Public Forum will take place from 7.00 pm to 7.15 pm. to give members of the public and the press the opportunity to address the Town Council on any matters they wish to raise.

Yours sincerely

George Sneddon MA, DMS, CiLCA

Clerk to the Council.

AGENDA FOR THE MEETING

1. Apologies
2. Declarations of Interest
3. **Resolution:** Approval of BLTC Minutes of 07 March 2017 & Action Points
4. Police Matters
5. Town Mayor's Report
6. Borough Council Matters of Interest
7. County Council Matters of Interest
8. Reports from Representatives on Outside Bodies
- 8.1 Twinning Group Report (Cllr Jerram)
9. **Policies & Priorities**
- 9.1 **Resolution:** Approval of the Planning Minutes of 23 March 2017
- 9.2 **Resolution:** Approval of Civic Centre Management Board Report 13 March 2017
- 9.3 **Resolution:** Approval of Pocket Park Management Board Report

- 9.4 BL Website Redevelopment
- 9.5 Town Councillors' Reports Submitted to BLTC
- 9.6 Sports & Leisure Group Meeting Report 09 March 2017
- 9.7 Street Names Update
- 9.8 Mayoral Election Procedure – Submissions Received
- 9.9 Automated External Defibrillator - Update
- 10. **Correspondence**
- 10.1 KBC – Street Naming- Land at Higham Road
- 10.2 KBC- CC Business Rates
- 10.3 NCC – Bridle Road Petition
- 11. Highways Report
- 12. Urgent Matters (to be agreed by the Chair)
- 13. **Resolution:** Approval of Accounts for Payment

	£
Cheque No. 102463 G.Sneddon (Clerk's salary April 2017)	992.01
Cheque No. 102464 HMRC (Tax & NI March 2017)	310.99
Cheque No. 102465 KBC (CC Business Rates 01.04.17 – 31.03.18)	3797.90
Cheque No. 102466 KBC (printing BLTC papers March 2017)	50.11
Cheque No. 102467 S. E. Gunn (Cleaning CC March 2017, incl. sebo bags)	140.89
Cheque No. 102468 KBC (CC grounds maintenance)	43.48
Cheque No. 102469 I Partridge (CC window cleaning)	30.00
(DDs TG&P Electricity £5.34, BT phone £63.48)	

- 14. Media Release – Press/Website/Facebook/Twitter
- 15. **Private and Confidential Items (Public & Press will be excluded)**
None.

Members of the public can address the Council on any items on the Agenda for not more than 3 minutes when the item is discussed, provided that at least 3 working days notice is given to the Clerk.

***DATES OF BLTC MEETINGS: Full Council: Tuesdays 7.00 pm: 02/05/17
Planning Committee: 4th Thursday each month 7.00 pm: 27/04/17; 25/05/17***

Reporting on Meetings of the Council

Members of the press and public are entitled to report on meetings of the Full Council, and Planning Committee, except in circumstances where they have been excluded in accordance with national rules.

If you wish to report on this meeting, please telephone 07732331946 or email georgesneddon@talktalk.net at least two days before the meeting to enable the Council to provide reasonable facilities for you to do so. Failure to advise the Council of your intention may mean the necessary facilities will not be available. If you are planning to attend, and do not wish to be recorded or photographed, please inform the Chair at the start of the meeting.